

Board of Directors Meeting
“Students Are the Center of the Decision Making Process”
April 3, 2014

***AN EXECUTIVE SESSION WAS HELD ON TUESDAY, APRIL 1, 2014,
FOR LEGAL AND PERSONNEL MATTERS***

COMMUNICATIONS:

- A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:
 - 1. Freedom Area High School H.O.P.E. and Student of the Month Awards for March 2014 (**Administrative Report**)
- B. Receipt of Letter from the Beaver County Career & Technology Center Indicating Six Freedom Area High School Students Will Be Inducted Into the National Technical Honor Society (NTHS), Wednesday, April 16, 6:30 P.M. (Two Students Are Currently Members)
- C. Other:
 - 1. BVIU 2013 Annual Report (**Handout 4-3-14**)
 - 2. Freedom Area Middle School Career Day – Thursday, May 15
 - 3. **May 2014 School Board Meetings to be Held on Thursday, May 1 and Tuesday, May 6**
- D. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

PUBLIC/COMMUNITY RELATIONS:

(Formal Request – 10 Minutes / Informal Request – 5 Minutes)

- A. **4-3-14: John & Tamra Rosa, Parents – Topic: Student Discipline**

MINUTES:

- A. Approve Minutes of March 6 and March 13, 2014

ACTION AGENDA:

• **COMMUNICATIONS:**

- A. **Confirm:** Approve Lori Pail, Board Member, Attendance at 2013-2014 New Board Member Training, March 8-9, IU4-Grove City, Cost \$375 Registration Fee Plus Mileage

• **FINANCE:**

- A. Approve BVIU 2014-2015 General Operating Budget in the Amount of \$2,451,465 (Increase of \$1,241,248 from 2013-2014 Budget – No Increase to District)

• **EDUCATION:**

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Special Education:**

- a. Francine Palak, High School Special Education Teacher, Hosanna Industries - New Sewickley Township, April 8, Cost Substitute

STUDENTS AND STAFF TRAVEL:

1. **Other:**

- a. Beth Majors, High School Business/Technology Teacher, Veka Inc.-Fombell, April 7,10,14 and 17, No Cost to District (Will Use School Van)

- B. Approve Alisha Murray, Student Teacher from Geneva College, Placed With Keith Kovalic, High School Music Teacher, from March 17 thru May 2, 2014 **(Clearances on File)**

- C. Accept Resignation of Jill Doedyns, Middle School Learning Support Aide, Effective March 25, 2014

- D. Approve Two (2) Year Contract with IU13 for the Purchase of Microsoft Group Educational Licenses (PA EES Package B), \$12,526.32 Per Year **(Signature Required)**

• **OPERATIONS:**

- A. Accept the Following Resignations:
1. Lawrie Borgman, Middle School Part-Time Food Service Employee, Effective March 19, 2014
 2. Brenda Smith, Conway Elementary Part-Time Custodian, Effective March 20, 2014

ACTION AGENDA (CONT'D):

• **OPERATIONS (CONT'D):**

- B. Approve Janice Moore as Part-Time Lunchroom Monitor for Conway Elementary (**Clearances on File, Pending Receipt of New Employee Drug Screening Test**)
- C. Approve Kathy Wisener as Substitute Custodian (**Clearances on File**)

• **EXTRA-CURRICULAR:**

- A. Accept Resignation of Kylee Wolf as Middle School Softball Coach
- B. Approve Jeff Tindall as Volunteer Jr. High Baseball Coach (**Pending Receipt of Acts 151 and 114 Clearances**)
- C. Approve Double Plus Single Event Rate for All Track Event Workers for All Multi-Team Meets (Cost Savings Agreement with Event Workers) (**Administrative Report**)

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy)
- B. Budget Transfers
- C. District School Calendar for 2014-2015
- D. Catalog Discount Bids
- E. Middle School Electrical Contractor Invoice
- F. List of Student Activity Account Signatures for Students and Activity Sponsors
- G. Average Daily Membership for Freedom Area School District, 120 Day Report – **1,494**
- H. Free/Reduced Lunch Report as of March 31, 2014 – **District at 44.25%**
- I. In/Out Migration Report as of March 2014 – **District at 1,473 (-4 from February 2014; -18 from Third Day Enrollment)**
- J. **Cyber/Charter School Enrollment as of March 28, 2014 – Current Projected Annual Cost for 2013-2014 School Year \$635,547.34; 38 Cyber/Charter Students, 30 Brick and Mortar Students – Total No. of Students - 68**

SUPERINTENDENT'S REPORT:

- A. Receipt of Letter from the Pennsylvania Department of Education that the Comprehensive Plan for the Freedom Area School District Has Been Accepted for Implementation During the July 1, 2014, to June 30, 2017 Cycle

LEGISLATION:

Open

FINANCE:

- A. Approve Bills in the Amount of \$602,269.28 (Second Check Run for March 2014)
- B. Approve Bills in the Amount of \$325,651.71 (First Check Run for April 2014)
- C. Approve Capital Improvement First Check Run for April 2014 - \$13,879.15
- D. Approve March 2014 Treasurer's Report
- E. Approve March 2014 Cafeteria Report
- F. Approve Budget Transfers (**Enclosure**)
- G. Approve Petition for Confirmation of Distribution of Monies Collected by the Beaver County Tax Claim Bureau from the September 9, 2013, Upset Sale - \$1,222.32
- H. Approve ESB Bank as the District's Depository (July 1, 2014 thru June 30, 2018) for the Following Accounts:
 - General Checking
 - Payroll
 - Money Market
 - Capital Projects Checking
 - Scholarship Fund (Bodkin)
- I. Approve 2014-2015 Beaver County Career & Technology Center Operating Budget in the Amount of \$4,256,915.03 (Increase of \$123,783.89 from 2013-2014 Budget) (**Signatures Required**) (**Handout 4-3-14**)
- J. Approve Submission of Highmark Foundation 2014 Creating a Healthy School Environment Grant
- K. Discuss What Direction Board Wishes to Take After Hearing the Qualified HDHP Presentation

Note in Minutes:

- L. **NOTICE: May is Month to Elect Board Treasurer for Next Fiscal Year Beginning July 1, 2014**

EDUCATION:

- A. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Other:**

- a. PA STEM Vision Conference: Connecting Classroom to Career, May 9, David L. Lawrence Convention Center-Pittsburgh:
 - i. Tim Dadich, High School Principal
 - ii. Frank Hernandez, High School Assistant Principal
- b. Darlene Corris, Middle School Principal, Special Education Laws Made Simple, April 22, Hilton-Southpointe, Cost \$339 Registration Fee Plus Mileage

STUDENTS AND STAFF TRAVEL:

1. **Other:**

- a. Beth Majors, High School Business/Technology Teacher, Plus Seven (7) High School Students, National DECA Competition, May 2-8, Atlanta, Cost \$570 Registration Fee, Substitute, Lodging (\$4,002), Meals for Teacher (\$200), Airfare (Estimated - \$2,429.91)
- b. Fifth Grade Instructional Staff/5th Grade Students, Strip District Field Trip-Pittsburgh, May 9 (No Cost to District)
- c. Shop & Save Field Trip-Rochester, April 16, Cost Substitute (Will Use School Van):
 - i. Jessika Fontaine, High School Learning Support Teacher
 - ii. George Miklas, High School Learning Support Teacher
- d. Newseum Field Trip-Washington, D.C., Saturday, May 31, Cost Fuel (Will Use School Vans):
 - i. Aaron Fitzpatrick, High School English Teacher/ Newspaper Club Sponsor
 - ii. Nate Langelli, High School Social Studies Teacher
- e. Aaron Fitzpatrick, High School English Teacher/Yearbook Sponsor, Gettysburg Yearbook Experience-Gettysburg College Field Trip, July 13 thru July 17, Cost Fuel (Will Use School Van)
- f. Beth Majors, High School Business/Technology Teacher, Southwest BotsIQ, April 25-26, California University, Cost Substitute (April 25 Only) (Will Use School Van)

EDUCATION (CONT'D):

- B. Approve FMLA, According to Policy, for Stephanie Hill, Big Knob Elementary 3rd Grade Teacher, Effective Approximately October 6 thru November 2, 2014
- C. Approve Bryanna Ehly, Student Teacher from Geneva College, to be Placed with Andrea Niedbala, High School English Teacher, January 13 thru March 6, 2015 **(Clearances on File)**
- D. Approve District School Calendar for 2014-2015 **(Enclosure)**
- E. Approve 2014 Beaver County Summer Academy – Cost \$500 **(Signatures Required)**
- F. Approve Request from Amie Buzza, Big Knob Elementary 1st Grade Teacher, for One Unpaid Day, April 22, According to Policy No. 439

OPERATIONS:

- A. **4-3-14:** Buildings & Grounds Director Monthly Report
- B. Approve Catalog Discount Bids **(Enclosure)**
- C. Approve Release Time, According to Policy, for Linda Eldridge, Payroll Coordinator, to Attend PSERS Spring 2014 Workshop, April 28, BVIU, Cost Mileage
- D. Approve the Following Annual District Membership Fees for Dawn Fronius, Food Service Director, for the 2014-2015 School Year:
 - 1. School Nutrition Association - \$135
 - 2. Pittsburgh Regional Food Service Directors' Assoc. (PRFSDA) - \$150

Note in Minutes:

- E. Food Facility Inspection Report by Pennsylvania Department of Agriculture for:
 - 1. Big Knob Elementary School, Status – In Compliance (March 19, 2014)
 - 2. Freedom Area High School, Status – In Compliance (March 25, 2014)
 - 3. Freedom Area Middle School, Status – In Compliance (March 25, 2014)
 - 4. Conway Elementary School, Status – In Compliance (March 25, 2014)

FACILITIES MASTER PLAN:

- A. **4-3-14:** Progress Update
- B. Approve Middle School Electrical Contractor Invoice in the Amount of \$17,955 for the Installation of Transformer Pads to Complete the Electrical Upgrades as Required by Duquesne Light Company (**Enclosure**)
- C. Approve Agreement Between Freedom Area School District and _____ of _____ as the Owner's Construction Representative / Clerk-of-Services to Oversee the Construction of the New Elementary Addition, Salary \$_____

EXTRA-CURRICULAR:

- A. **4-3-14:** Athletic Director Monthly Report
- B. Approve Stipends for Officials Based on WPIAL/MAC Recommendations for 2014-2015 (**Administrative Report and Handout – 4-3-14**)
- C. Approve List of Student Activity Account Signatures for Students and Activity Sponsors (**Enclosure**)

POLICY:

Note in Minutes:

- A. Request Policy Committee Meeting to Review Various Policies Related to the Following Sections:
 - 1. Administrative, Professional and Classified Employees
 - 2. Operations

MEET AND DISCUSS:

Open